THE GOVERNOR'S OFFICE INTERNSHIP PROGRAM

The Governor's Office Internship Program is designed to provide insight to young college individuals ages 18-24 that are entering their sophomore, junior or senior year and want to learn more about the executive branch of state government. The internships are designed to provide a realistic overview of routine activity within a government office.

Staff liaisons will provide assignments and special projects to interns in their respective areas of interest. Although interns are not directly assigned to the Governor, every effort is made to give interns the opportunity to observe the Governor. This is mainly accomplished through having interns assist with proclamation ceremonies and press events in which the Governor is involved. In all cases, every effort will be made to match the intern to their selected area of interest.

<u>Fall and spring internships</u> are ten weeks through the semester and are flexible around class schedules with a minimum requirement of two days 8:00 a.m. to 5:00 p.m. (16 hours a week.)

Summer internships are divided into two, six-week sessions. Students applying are asked to list their 1 and 2 choice for which term is best for their schedule. Hours of the internship are from 8:00 a.m. to 5:00 p.m. Monday through Friday.

<u>Housing information for summer internships only</u>. We do not provide direct housing, but have been granted permission for our interns to contact Auburn University of Montgomery and request housing that allows our interns to stay in their dormitories. This arrangement is made directly between the student and AUM. AUM charges a very nominal fee per night but payment is made in advance for the entire stay. For more information please contact Tina Neighbors at (334) 244-3296.

All internships are voluntary, and we regret that funds are not available to reimburse individuals financially. However, we highly encourage applicants to seek college credit through their educational institution. Our office will be happy to work to meet any respective guidelines and provide proper documentation or other information, which may be needed to meet college or university requirements.

Please submit your application form and letter of interest to:

Faye McCall Intern Coordinator Office of Governor Robert Bentley 600 Dexter Avenue, Room N-102 Montgomery, AL 36130 Phone: (334) 242-7100 Fax: (334) 242-3770 faye.mccall@governor.alabama.gov